



Council for Technical Education and Vocational Training (CTEVT)  
**Office of the Controller of Examinations**  
Sanothimi, Bhaktapur, Nepal  
Diploma/PCL Level  
**Registration Form-2082**

PP SIZE PHOTOGRAPH  
SEEN WITH BOTH  
EARS

**(To be filled by Institute)**

Application Symbol No .....  
Application Submitted Institute: .....  
Score ..... Result S.N.: .....

SIGNATURE OF FORM  
CERTIFYING OFFICER

To,  
The Controller,  
CTEVT, Office of the Controller of Examinations,  
Sanothimi, Bhaktapur.  
C/O The Principal,

I hereby request, along with Bank Voucher of Rs. .... and following details, to register of Programme Diploma/PCL level in .....

1. Current Studying Institution Name & Address: .....

2. Full Name of the Applicant:

(In Block Letter)

3. Name of the Father/Mother:

(In Block Letter)

Occupation:

4. Permanent Address of the Applicant:

Province: ..... District: .....

Metro-sub Metropolitan city /Municipality-Rural Municipality: ..... Ward No .....

5. Mailing Address: .....

6. Date of Birth: ..... B.S., ..... A.D.

7. Gender (Tick in Appropriate box) :

Female

☐

Male

☐

Other

☐

8. Academic Qualification:

NAME OF THE INSTITUTION	Address	Passed Level	Year	Grade	
				Eng.	
				Math	
				Science	
				GPA/Division	

9. Quota: General ☐

Pre-diploma ☐

Scholarship ☐

Merit ☐

Classified ☐

10. All the details as stated above are true and correct, I will bear all consequences in accordance with prevalent laws in case of found otherwise.

Date:

Signature of Applicant

11. I approved the description mention are true.

Institutional  
Stamp

Signature of Principal  
Date:

12. All the Details as stated above seen true by judgment. So I give permission to accept this registration form.

Date:

Registration No.

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Accept/Reject

Signature of Officer, CTEVT, Office of the Controller of Examinations  
Date

Deputy Controller  
Continuous

## Guidelines

Applicant should follow the following instructions while filling the form.

1. In serial number 1, name and address of the institution currently studying should be written clearly.
2. In the serial number 2, Name, surname of the applicant should be written clearly in English [Block Letter].
3. In the serial number 3, name, surname of the father/mother should be written clearly in English (Block Letter).
4. In serial number 4, applicant should write detail address of Province, District, Rural/Municipality, Ward No. in clear language.
5. In serial number 5, applicant should write own mailing address.
6. In serial number 6, applicant should write date of birth in B.S. mandatorily and in AD if possible.
7. In serial number 7, put [✓] mark in appropriate box.
8. In serial number 8, written academic qualification clearly.
9. In serial number 9, put [✓] mark in quota system.
10. In serial number 10 Signature of the applicant should be certified by the signature verifying officer mandatorily.
11. In serial number 11, Institutional Stamp and Signature of the Principal should be certified by the verifying officer mandatorily.
12. Who has not filled up the registration form, shall not attend the final examination. Even in case attended to the final examination that shall be avoid automatically.
13. Registration form to be filled up by all.
14. Applicant, who has studied abroad, has to submit transfer migration certificate.
15. Applicant should submit photocopies of academic and training certificate, citizenship, Birth certificate, Application Acceptance card, Application Acceptance Form and result along with the registration form.

CTEVT, Office of the Controller of Examinations